

Stay Alert

Control the Virus

Save Lives

DAF Dealer Apprenticeship Programme - Measures being undertaken to manage risks of COVID-19

During the current COVID-19 outbreak we are undertaking a number of risk management measures to minimise the risk of spreading the virus. We will update the measures outlined below as Government guidance changes.

Continuing Apprentice Learning

It is important that Apprentice learning continues as normally as possible during the pandemic and so, through this period, learners have received regular contact with their Skills coaches. This has included welfare checks and guidance as well as online learning. They have also received additional personal development training through this period.

Learners who have been temporarily furloughed have also been offered and provided with additional mental health support should they feel they require it.

We will continue to deliver remote training via the Skillnet Virtual Learning Environment and Skills Coaches will continue to conduct remote progress reviews via online web conferencing software..

Keeping Apprentices safe at work

We are all responsible for our own Health and Safety and it is important that Apprentices take personal responsibility for their own wellbeing and:

- Fully observe social distancing requirements and ensure a minimum of two metre gap wherever possible
- Do not leave home if their temperature is above 37.7 degrees
- Do not leave home if they have a new and continuous cough
- Do not leave home if they have received a confirmed diagnosis for coronavirus (COVID-19) in the last 14 days
- Do not leave home if they live with, or have you been in contact with (in the last 14 days) anyone that has a high temperature or a new continuous cough
- Wash their hands on entering and leaving the site (following handwash guidance)
- Use alcohol gel where hand washing facilities are not available.
- Only take essential equipment in to site
- Follow all COVID-19 instructions that their employer has put in place
- Avoid touching their face

Visiting Apprentices in their workplace

- At this time we will limit visits to learners in their work-places, as much as possible, delivering on-line wherever we can. Where, working with dealers, we assess that it is safe to visit learners at their workplace we will:
 - Fully observe social distancing requirements and ensure a minimum of two metre gap wherever possible, with apprentices and any member of staff.
 - Ensure Skills Coaches take their temperature before leaving home and instruct them not to leave home if:
 - Their temperature is above 37.7 degrees
 - They have a new and continuous cough
 - They have received a confirmed diagnosis for coronavirus (COVID-19) in the last 14 days

- They live with, or have been in contact with (in the last 14 days) anyone that has a high temperature or a new continuous cough
- They have experienced a sudden loss of taste or smell
- Clean their laptop and phone on entering and exiting site

- To help with implementing these measures we have issued our staff with
- Disposable Face masks
- Hand Sanitiser
- Thermometer (personal use only)
- Sanitising wipes for equipment
- Waste bags
- Disposable gloves are also available on request

Keeping Apprentices safe at College

Whilst no re-opening date has been confirmed, City of Bristol College are currently undertaking risk management steps so that as Apprentices are allowed to return to College risks of infection are minimised. Further information will be provided before the College reopens.